

The Local Authority DCF registration process



The First Registration Deadline

The first registration period for DCFs will end on Friday 4th May 2007. Given the timescales required by both LAs and Producer Compliance Schemes (PCSs) to plan for the smooth commencement of producer responsibility, DCFs will need to be registered by this deadline to ensure that these sites will be able to set up arrangements with producer schemes and benefit from producer responsibility from the 1st July 2007.

Approval of CA sites

The DTI will formally approve those sites that have registered on the DTS website. They will approve sites that are collecting all five streams of WEEE within 48 hours, and communicate this back to the LA, the DTS and producer compliance schemes dealing with household WEEE. Formal approval of sites that are not collecting all 5 streams may take longer. The DTS will publish a list of all those sites approved by the DTI within 5 working days of the final registration deadline.

The Second Registration Deadline

Any sites registering after the first deadline date but before 31st July will be approved as DCFs by the DTI for producer responsibility to commence from 1st October, unless special dispensation is afforded by the DTI.

Subsequent Registration Deadlines

Following the first registration period, subsequent registrants period will run for three months, closing two months in advance of the commencement of producer responsibility. Unless otherwise agreed as a special case (see below), producer responsibility at new DCFs and relating to new streams will commence quarterly (January, April, July and October). This is detailed in the timeline below.

Special Cases

Where a Local Authority has applied to become and DCF and come to an agreement with a producer compliance scheme to start before the scheduled 'producer responsibility' quarterly deadline (but after the first registration period starting 1st July) a Local Authority may make a request to the DTI to begin producer responsibility earlier than scheduled.

Overview timeline for registration of DCFs

The timeline for registration of new CA sites is shown below. A more detailed version can be found in Annex A.

Registration Period	Registration of sites		Producer responsibility begins	DTS Funding available
	From	To		
1 st	17 th April 2007	4 th May 2007	1 st July 2007	Yes
2 nd	5 th May 2007	31 st July 2007	1 st October 2007	Yes
3 rd	1 st August 2007	31 st October 2007	1 st January 2008	Yes
4 th	1 st November 2007	31 st January 2008	1 st April 2008	Yes
5 th	1 st February 2008	30 th April 2008	1 st July 2008	Yes
6 th	1 st May 2008	31 st July 2008	1 st October 2008	No
7 th	1 st August 2008	31 st October 2008	1 st January 2009	No
8 th	1 st November 2008	31 st January 2009	1 st April 2009	No
9 th	1 st February 2009	30 th April 2009	1 st July 2009	No
10 th	1 st May 2009	31 st July 2009	1 st October 2009	No

DTS funding

DTS funding is only available to those sites that register on or before the 30th April 2008 (5th Registration period). If sites are not registered by this point, the DTS funding may be diverted to contribute toward other WEEE collection initiatives. Funding will be available for all sites up to this point, although sites that are replacements for other sites that are closed may not qualify.

Registration of new streams

LAs can add additional WEEE collection streams to each DCF where necessary. Bringing these streams into the producer responsibility system will be subject to the same timeline as detailed above. Again, if a Local Authority may be afforded 'special case' status by the DTI in relation to new streams.

